

Sunwest Homeowners Association

Board of Directors Meeting

Monday, June 18th 2012

6:00 pm

325 Conrad Drive

HOA MINUTES

1. Call to Order

- The June Board of Directors meeting was called to order at 6:06 PM by Kris.
- Parties present were Board members: Kris, Tom and Sandy. Michael had prearranged proxy to Sandy.

2. Homeowners Forum

- No homeowners other than Board members were present.

3. Ratify Minutes from May 2012 Meeting

- Sandy made a motion to ratify the minutes from the previous meeting, seconded by Kris, approved unanimously.

4. Ratify May 2012 Financial Statement

- After a brief review, Sandy moved to approve May 2012 financials, seconded by Kris, approved unanimously.

5. Old Business

CC&R Violations Report

- List of CC&R violations was evaluated followed by a short conversation about the primary offenses. The main issues seemed to be lawn care related and are being addressed with reminder letters.

6. New Business

Neighborhood Watch update

- Since last meeting we have verified the designated Erie Police Department officer is Corporal Brendan Beggan. Tom will continue to maintain contact with Sunwest HOA's assigned Erie PD representative.
- Tom suggested consideration for acquiring reflective Neighborhood Watch signs at approximately \$35 each to post at the entrances to the subdivision, and maybe the toddler play lots. Tom will put together a proposal outlining cost and placement for the next Board of Directors meeting.

HindmanSanchez retainer contract

- Members discussed the PROS/CONS of renewing the expiring retainer contract with HindmanSanchez. Tom motioned to not renew the retainer, seconded by Sandy, approved unanimously.

Summer Newsletter content

- Board members discussed various ideas for the upcoming Summer Newsletter.

Landscaping repair cap

- Sandy motioned to approve up to \$400 for the repair of the landscaping around the Sunwest monuments at the Erie Parkway entrance, seconded by Kris, approved unanimously.

Toddler Lots

- A Board member had noticed a missing bolt at one of the playgrounds. Sandy volunteered to contact Miracle Playground Equipment Company to obtain some spare hardware for incidents like this.

Sidewalks

- HOA board members noticed that several trees in the subdivision hang over the sidewalk and are in need of trimming. Sandy will follow-up with MSI's action items to ensure this is incorporated into the Violations Report and processing.

7. Adjournment

- Kris motioned to adjourn and was approved at 6:33 PM.
- The next Board meeting will be held at 325 Conrad Drive at 6:00PM on July 16th 2012.
- The next Board meeting with MSI in attendance will be on August 20th 2012.