

# Sunwest Homeowners Association

## Board of Directors Meeting

Monday, May 16, 2016

6:30 pm

325 Conrad Drive

### MEETING MINUTES

- **Call to Order**

The meeting was called to order by Joe at 6:33 p.m.

Other members present were Sandy, Luke and Michelle. Donna was absent and did not assign a proxy. Christopher Alcon from MSI was also in attendance.

- **Homeowners Forum**

David Edwards stopped by to inform the Board about an incident where a homeowner chopped down their trees because they received a letter asking them to trim the branches that were hanging over into the sidewalk. The Board will look at the letter that MSI sent to the homeowner to see if there is any explanation for the extreme reaction by the homeowner.

- **Consent Agenda Items**

After a brief review of the April minutes, financials, delinquencies, legal report and violations, Sandy motioned to approve the consent agenda items, seconded by Joe, approved unanimously.

- **Old Business**

- **Architecture Control Committee Report**

The usual springtime issues with weeds. Discussion about trees, trailers, and trash cans. Letters will be sent to homeowners who have tree stumps left on their yards from cutting down trees (or large bushes).

- **New Business**

1. Discussion of concrete repairs on the common areas. Priority to fix the loose bench at the Sanders Circle Tot Lot. Next replace section of drain pan between Sanders Circle Tot Lot and Meller street that is causing water to backup. Finally fix minor chipping and cracks in last year's repair at the Woodson Drive curb drain by the common area sidewalk.
2. Discussion of drainage problems on Stockton Drive. The Board will send warning letter to homeowner to fix the improperly installed drainage pipe that is causing flooding of the neighbour's property.
3. Discussion of trash and large debris accumulating in the Leyner-Cottonwood Ditch. Asked MSI to send letter to Town of Erie requesting ditch maintenance.

- **Adjournment**

Joe's motion to adjourn at 7:37 p.m. was approved.

The next Board meeting will be June 20, 2016, located at 325 Conrad Drive.

The next Board meeting with MSI in attendance will be August 15, 2016, located at 325 Conrad Drive.