

**Sunwest Homeowners Association**  
**Board of Directors Meeting**  
*Monday, October 15, 2018*  
*6:30 pm*  
*325 Conrad Drive*

**REGULAR SESSION MEETING MINUTES**

- **Call to Order**

The meeting was called to order by Sandy at 6:30 p.m.  
Other members present were Donna and Margaret.

- **Homeowners Forum**

No homeowners other than Board members present.

- **Consent Agenda Items**

After a brief review of the September minutes and financials, Sandy motioned to approve the consent agenda items, seconded by Donna, approved unanimously.

- **Old Business**

No old business.

- **New Business**

- **Discussion of Sunwest HOA 2019 Budget**

Sandy discussed with the Board how the monthly budget projections are formulated. It appears Sunwest HOA can keep the quarterly fees the same at \$140.00 as in 2018, and still add enough to the reserve fund to be fiscally responsible. Since the trash and recycling contract expires during the year, Donna asked for an estimate from MSI regarding a new trash and recycling contract. The Board will review bids for 2019 trash and recycling before the current contract expires. Donna moved to approve the proposed 2019 budget, seconded by Sandy, approved unanimously.

- **Discussion of Annual Meeting Notice Letter and Proxy Form**

The Board reviewed the letter and proxy form to be sent out to Association members for the Annual Meeting on November 19<sup>th</sup>.

- **Discussion of Board Appreciation Dinner**

The Board decided to hold the Appreciation Dinner at Erie's own Miners Tavern (support your local businesses).

- **Adjournment**

Sandy's motion to adjourn the Regular Session at 7:07 p.m. was approved.

The next Board meeting will be November 19, 2018, the Annual Meeting.

The next Board meeting with MSI in attendance will be November 19, 2018, the Annual Meeting.