

**Sunwest Homeowners Association**  
**Board of Directors Meeting**  
*Monday, September 16, 2024*  
*6:30 PM*  
*Zoom Meeting*

**REGULAR SESSION MEETING MINUTES**

- **Call to Order**

The meeting was called to order by Chad at 6:34 PM. Members also present were Margaret and Sandy. Donna was absent but gave her proxy to Chad.

- **Homeowners Forum**

No homeowners other than Board members in attendance.

- **Consent Agenda Items**

After a brief review of the August minutes and financial reports the consent agenda was approved unanimously.

- **Old Business**

- Board voted unanimously to approve the All Phase Landscape Inc. 2024/2025 Grounds Maintenance contract.
- Board voted unanimously to approve the Panorama Coordinated Services 2024/2025 Snow Removal contract.

- **New Business**

- Discussion of the proposed 2025 Sunwest HOA Budget prepared by Sandy. The budget assumes a 5% increase in the quarterly HOA fees. This should provide some badly needed funds for the Reserve Fund. Board will vote to approve the 2025 Budget at the October Board meeting.

- **Adjournment**

Chad's motion to adjourn the Regular Session at 7:01 PM was approved.

The next Board meeting will be October 21, 2024.

The next Board meeting with MSI in attendance will be November 18, 2024 (the Annual meeting).